HSE Induction

Employee Name	MARK JULIUS MENDOZA		Employee code	UNI-NRG-0021
Designation	PROCESS DESIGNER		Reporting to	PROJECT ENGINEERING MANAGER
Department	Engineering		Joining Date	5 SEPTEMBER 2025

S/N	Description	YES	NO	N / A
1.	Policies (QHSE, Driving, Drugs & Alcohol)	X		
2.	Integrated Management System (IMS)	X		
3.	HSE Management System (HSEMS)	X		
4.	OHS Hazards and Risk Assessment	X		
5.	Injury / Illness Reporting	X		
6.	Personal Protective Equipment	X		
7.	Heat Stress Management	X		
8.	Incident Investigations and Reporting	X		
9.	Environmental Protection	X		
10.	House Keeping / Hygiene	X		
11.	Fire Fighting Equipment	X		
12.	Transportation and Driving Safety	X		
13.	Respiratory Protection	X		
14.	Behavioral Based Safety & Reporting	X		
15.	Manual Handling & Lifting	X		
16.	OHS Training / Matrix	X		
17.	Slips, Trips & Falls	X		
18.	First Aid	X		
19.	Electrical Safety	X		
20.	Job Safety Analysis	X		
21.	Drugs and Controlled Substances	X		
22.	Tool Box Meetings (TBT)	X		
23.	Work Permit Procedure	X		
24.	Emergency Response	X		
25.	Emergency Drills	X		

Employee Signature: .....

HSE Officer: ..... Date: ....22 Sep 2026.....